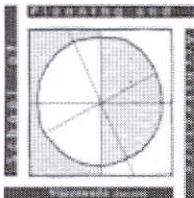


---

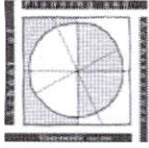
# MINUTES of the Meeting

## ***Ninth Meeting of the Board of Governors (BoG)***

held on March 22, 2011 at Hyderabad



**School of Planning & Architecture: Vijayawada**  
(Established 2008 by Ministry of Human Resource Development, Government of India)  
Camp Office: Acharya Nagarjuna University Campus, Nagarjuna Nagar  
Dist. Guntur, Andhra Pradesh – 522510, India



**School of Planning and Architecture: Vijayawada**

(Established 2008 by Ministry of Human Resource Development, Government of India)

Camp Office: Acharya Nagarjuna University Campus, Nagarjuna Nagar

Dist. Guntur, Andhra Pradesh – 522 510, India

**Minutes of the NINTH Meeting of the Board of Governors of SPAV  
held on March 22, 2011 at 01.30 PM at Hotel Golkonda, Hyderabad, India**

**Members Present:**

1	Dr. Mahendra Raj in place of Prof. S.K. Khanna, Chairman, BoG-SPAV	Chairman
2	Ar. Prafulla Karkhanis	Chairman
3	Ar. Balbir Verma	Member
4	Sri R. Srinivas in place of Sri JB Kshirsagar, Chief Planner, TCPO, MoUD, Govt. of India	Member
5	Dr. Harvinder Singh (Director, PAE) in place of Shri N.K. Sinha (DHE, MHRD)	Member
6	Prof. (Dr.) Shovan K. Saha (Director, SPAV)	Member
7	Prof. (Dr.) Seshu V Musunuri (HoD-Planning, SPAV)	Member
8	Prof. (Dr.) Ramesh Srikonda (HoD – Architecture, SPAV)	Member
9	Prof. Venkata Krishna Kumar Sadhu (Registrar, SPAV)	Secretary

Before starting of the meeting, the Director informed that Prof SK Khanna, Chairman of the BoG conveyed his inability to attend and Chair the meeting due to unavoidable circumstances. As provided in the MoA, in the absence of the Chairman, the Members present are required to nominate one of the Members of the BoG to Chair the meeting. It was unanimously decided to request Sri Mahendra Raj to Chair the meeting, who agreed.

Sri C.R. Biswal I.A.S, Principal Secretary-Dept. of Higher Education, GoAP, M.K. Hada (Member Secretary, AICTE), Dr. Dev Swarup (Joint Secy., UGC) and Sri A.N. Sachithanandan (President, ITPI) and Sri E.F.N. Ribeiro, Special Invitee, regretted their inability to attend the meeting..

Director, SPAV informed the Members that Prof. (Dr.) Seshu V Musunuri and Prof. (Dr.) Ramesh Srikonda who completed their One year Term as Members (representing Planning and Architecture departments of SPAV respectively) may be reappointed as Members for the second year. The Members unanimously agreed to the proposal and hence Prof. (Dr.) Seshu V Musunuri and Prof. (Dr.) Ramesh Srikonda were welcomed as Members.

Chairman welcomed the Members of the Board and thereafter called to session the meeting at 01.30 PM.

*[Handwritten Signature]*  
7.4.11

**MINUTES**

<b>Item # 1</b>	<b>To confirm the Minutes of the Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 at Hyderabad</b>
-----------------	--

**Director, SPAV** informed the Members that the Minutes of the Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 as approved by the Chairman are presented in **Annexure – I** were circulated to the Members. No comments were received by any of the members.

The Chairman requested the Members to offer comments, if any. After a brief discussion, the Members suggested the following change:

*The phrase “adhoc/contract basis” given in the third line of the Minutes of Item No. 20 on Page 10 of the Minutes of VIII BoG meeting should be replaced with “purely contract basis for a (short term period) maximum period of six months”.*

***Subject to the aforementioned change, Minutes of the Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 were confirmed.***

<b>Item # 1a</b>	<b>To present the ATR on Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 at Hyderabad</b>
------------------	--

**Director, SPAV** informed the Members that following are the actions taken on the Minutes of the Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 at Hyderabad:

Agenda	Minutes of the Meeting (Excerpt)	Action taken
<b><u>Item No. 1:</u></b> To confirm the Minutes of the Seventh meeting of the Board of Governors of the School held on August 04, 2010 at New Delhi	Minutes were confirmed	
<b><u>Item No. 2:</u></b> To confirm the Minutes of the Emergent (Short Notice) meeting of the Board of Governors of the School held on October 22, 2010 at Hyderabad	Minutes were confirmed	



<p><b>Item No. 3:</b> To report the actions taken on the Minutes of the Seventh meeting of the Board of Governors of the School held on August 04, 2010 at New Delhi</p>	<p>The Board of Governors noted the actions taken</p>	
<p><b>Item No. 4:</b> To report the actions taken on the Minutes of the Emergent (Short Notice) meeting of the Board of Governors of the School held on October 22, 2010 at Hyderabad</p>	<p>The Board of Governors noted the actions taken</p>	
<p><b>Item No. 5:</b> To consider and approve the proposal to change the title of Four year under graduate program in Planning from "B.Planning" to "B.Tech (Planning)" w.e.f 2011-12 A.Y, as recommended by the Academic Council of SPAV vide item no. 4 of the Minutes of the First Meeting of Academic Council held on February 11, 2010</p>	<p>The Board of Governors observed that SPAV should set up an Expert Committee to review the proposal considering the status in other institutions in India and abroad and also the directive of the UGC/AICTE in this matter</p>	<p>The expert Committee was constituted as directed by the BoG. Review report is awaited.</p>
<p><b>Item No. 6:</b> To consider and approve the proposed Academic Regulations for all the Doctoral Programs of SPAV as recommended by the Boards of Studies and Academic Council, SPAV</p>	<p>After elaborate discussions, the Board constituted a Committee of the following Members to consider the proposed regulations: 1. Sri Mahendra Raj 2. Prof. (Dr.) Seshu V Musunuri 3. Prof. (Dr.) Ramesh Srikonda 4. Dean of Studies, SPA., New Delhi</p>	<p>Report is awaited.</p>
<p><b>Item No. 7:</b> To consider and approve the proposed Fee Structure for all Post Graduate and Doctoral Programs of SPAV and revised Fee Structure for Under Graduate Programs of SPAV, as approved by the Committee constituted for the purpose</p>	<p>The Board desired that the matter be considered by the Finance Committee in the first instance.</p>	<p>Noted for compliance.</p>



<p><b><u>Item No. 8:</u></b> To consider and approve the proposed draft Lease Agreement for leasing of the premises belonging to Dr. C. Suresh, located at "Sy. No. 71/1, 71/2A, 2B, 75/3C, Done Atkur Village, Vijayawada (Rural), Gannavaram Mandal, Krishna District, A.P., India", as additional Campus space for SPAV, as verified and approved by the Legal Advisor of SPAV</p>	<p>The Board considered the draft Lease Agreement vetted by the Legal Advisor of SPAV and approved the proposal in principle. The Board however desired that necessary documents be arranged and obtain the Fair Rent Certificate (FRC) from CPWD before the final decision is taken.</p>	<p>Status of FRC is placed vide Agenda Item No. 2 in the current meeting.</p>
<p><b><u>Item No. 9:</u></b> To consider and approve the draft Recruitment Rules (RRs) for Faculty posts at SPAV, as recommended by the Committee constituted for the purpose</p>	<p>The Board recommended that the Recruitment Rules be considered by the Committee by co-opting experts from SPA., Delhi and SPA., Bhopal showing comparison of the recommended norms by the UGC, MHRD as applicable and presented to the Board.</p>	<p><b>Recruitment Rules (RRs)</b> for Faculty and Non-Faculty posts at SPAV are placed vide Agenda Items 4 &amp; 5 (Annexures IV &amp; V) for consideration and approval of the Members of the BoG in the current meeting.</p>
<p><b><u>Item No. 10:</u></b> To consider and approve the draft Recruitment Rules (RRs) for non-Faculty posts at SPAV, as recommended by the Committee constituted for the purpose</p>		
<p><b><u>Item No. 11:</u></b> To consider and constitute a Committee for preparation of the Staff Structure for academic, administrative and technical activities of SPAV</p>	<p>The Board constituted a Committee of the following Members to consider the proposed Staff structure and regulations and to place the matter before the Board:</p> <ol style="list-style-type: none"> <li>1. Director, SPAV</li> <li>2. Sri C.R. Biswal <sup>I.A.S</sup> (Pr. Secy., Dept. of Higher Education, GoAP)</li> <li>3. A representative of Administrative Staff College of India, Hyderabad, India</li> <li>4. Sri Mahendra Raj</li> </ol>	<p>Noted for compliance</p>
<p><b><u>Item No. 12:</u></b> To report the proposed rules and regulations for SPAV Hostels and Hostel Mess, as recommended by the Committee constituted for the purpose</p>	<p>The Board took note of the proposed regulations.</p>	
<p><b><u>Item No. 13:</u></b> To report the engagement of Mr. Srinivas Rao as Audit Consultant for SPAV</p>	<p>The Board approved hiring of Sri Srinivas Rao as Consultant.</p>	

<p><b><u>Item No. 14:</u></b> To report the receipt of Audit Certificate for the financial year 2008-09 (for the period ending March 31, 2009) issued by the Pr. A.G, Hyderabad, India</p>	<p>The Board received the Audit Certificate for the financial year 2008-09 (for the period ending March 31, 2009).</p>	
<p><b><u>Item No. 15:</u></b> To consider and approve the Receipts and Payments account of SPAV for the financial year 2008-09 (for the period ending March 31, 2009)</p>	<p>RESOLVED THAT the Board of Governors unanimously approves Receipts and Payments account of SPAV for the financial year 2008-09 (for the period ending March 31, 2009) without any changes as presented in Annexure - X.</p>	
<p><b><u>Item No. 16:</u></b> To consider and approve the Annual Report of SPAV for the financial year 2008-09 (for the period ending March 31, 2009)</p>	<p>RESOLVED THAT the Board of Governors unanimously approves Annual Report 2008-09 of SPAV (for the period ending March 31, 2009) without any changes as presented in Annexure - XI.</p>	
<p><b><u>Item No. 17:</u></b> To consider and approve the engagement of M/s. Shyam Sundar and Co. as Auditors for SPAV for the financial year 2010-11 (for the period ending March 31, 2011)</p>	<p>The Board took note of the engagement of the services of M/s. Shyam Sundar and Co. and approved the same.</p>	
<p><b><u>Item No. 18:</u></b> To report the engagement of M/s. Shyam Sundar and Co., Vijayawada as Auditors for SPAV for the financial years 2008-09 and 2009-10 (for the period ending March 31, 2009 and March 31, 2010 respectively), whose services are being utilized since the inception of the School</p>	<p>RESOLVED THAT the Board of Governors unanimously approves the engagement of M/s. Shyam Sundar and Co. as Auditors for SPAV for the financial year 2010-11 (for the period ending March 31, 2011).</p>	
<p><b><u>Item No. 19:</u></b> To report the engagement of services of Contract Employees to support various activities of SPAV from time to time</p>	<p>The Board approved the engagement of services of Contract Employees as per Annexure – XII.</p>	



<p><b>Item No. 20:</b> To report the engagement of M/s. Ranaa Man-Power &amp; Placement Service (P) Ltd. as outsourcing agency to support various manpower requirements of SPAV from time to time</p>	<p>The Board noted the engagement of M/s. Ranaa Man-Power &amp; Placement Service (P) Ltd. and approved the same.</p>	
<p><b>Item No. 21:</b> To report the engagement of services of agencies for various services:</p> <p>a) M/s. Om Tours and Travels, Vijayawada (Air Ticket booking)</p> <p>b) M/s. Surya AdSystems Pvt. Ltd., Vijayawada (Publishing Advertisements in print media at DAVP/DIPR rates)</p> <p>c) M/s. Manorama Tours and Travels, Vijayawada; d) M/s. B.K. Travels, Hyderabad; e) M/s. Sri Venkataramana Car Travels, Vijayawada (Taxi hiring)</p> <p>f) M/s. Sri Venkata Kanaka Durga Travels (Hiring of bus and goods carrying vehicles)</p> <p>g) Andhra Pradesh State Road Transport Corporation (Hiring of buses)</p> <p>h) M/s. Care Detective Agency (providing Security Service, Guards etc.)</p>	<p>The Board noted the list of agencies hired for various services and advised SPAV to continue to adhere to the standard procedure for engaging services of agencies.</p>	<p>Noted for compliance.</p>

The Board of Governors noted the actions taken on the Minutes of the Eighth Meeting of the Board of Governors of SPAV held on November 24, 2010 at Hyderabad, as presented above, with a decision to reconsider item No. 11 during this meeting.

<p><b>Item # 2</b></p>	<p><b>To consider the status of Fair Rent Certificate to be issued by the CPWD, Vijayawada for a temporary Campus proposed to be hired at Nidamanuru, Vijayawada and to evolve a way to accommodate the academic, administrative and residential activities of the existing three and the new batch of students to join in July 2011, numbering up to 380 approximately</b></p>
------------------------	---

Director, SPAV informed the Members of BoG that in spite of all efforts, Fair Rent Certificate (FRC) has not been received from the Executive Engineer, CPWD., Vijayawada.



As per the requirement of CPWD, SPAV has provided all the necessary documents by 24-02-2011 including the Letter of Willingness of Dr. C. Suresh, the Landlord, containing the negotiated rent (Rs. 11/- per Sq.Ft per Month as agreed by the Landlord who was L1 at the negotiation meeting held on 03-11-2011).

Director, SPAV further informed that the Landlord has submitted a letter dt. 16.03.2011 stating that the offer will stand withdrawn if the rental lease agreement is not signed by March 31, 2011.

The Board deliberated and it was feared that in absence of new premises it would not be possible to admit new students for the 2011-12 A.Y as the present Camp Office premises in Acharya Nagarjuna University (A.N.U) campus is not adequate to accommodate even the existing students. Also, there is insistence of A.N.U authorities to vacate the premises.

After elaborate discussions, the Board resolved as follows:

**RESOLUTION NO.: 30**

- A. It was resolved that the Director is authorised to approach the landlord with a request to extend the deadline communicated in his letter dt. 16.03.2011.”
- B. It was resolved to request the Director, SPAV to communicate the said difficulty so that the matter is taken up by the MHRD, in view of inordinate delay in completing the process of obtaining FRC.
- C. It was resolved to request the Director to enter into the rent lease agreement after receiving the FRC and after the rent lease agreement is cleared by the Legal Advisor.

Item # 3	To consider and recommend the RFP document for Stage One of a Two Stage competition being undertaken for Design and Development of SPAV campus on the 7acre land on ITI Road, Vijayawada, A.P., to be issued to the shortlisted Architects
----------	--

Director, SPAV informed the Members that based on the suggestions and feedback given by the Members of the BWC in the *Eighth* Meeting held on January 14, 2011 at ITPI, New Delhi, the revised Final Draft version of the RFP document, Letter of Invitation to the *forty four* shortlisted Architects and format of “Letter of Acceptance for participating in a TWO STAGE Competition of Campus Design and Development for School of Planning and Architecture: Vijayawada” are presented in Annexure-II, III and IV respectively.

After elaborate discussions the RFP document as presented to the Board is approved after incorporating the following corrections, amendments and additions:





1. **Cover page:** delete Date
2. **Page 11,** Table 2 contd., last two columns: replace “Carpet Area” with “Covered Area”
3. **Page 12,** Table 2 contd.: refer *Dining Hall for Students*, column No.2, indicate 200 instead of 170; *Common room for boys*, Col. No.2 indicate ~130 instead of 118 and Col. No. 4 indicate 200 instead of 177; *Common room for girls*, Col. No.2 indicate ~130 instead of 51 and Col. No. 4 indicate 100 instead of 76.5; delete asterisk marks and related footnote.
4. **Page 12:** Note regarding toilet to be shifted at the bottom of Table 2, above Grand Total Area
5. **Page 12:** Delete explanatory note mentioning AICTE etc.
6. **Page 13:** under Questions and Answers: write “Emailed or posted to” instead of “written on plain sheets and E-mailed or posted to”
7. The Members of the BWC decided in the VIII meeting held on 14.01.2011 at New Delhi that the BOG may be requested to identify the Jury Members as per the structure given below:

- One representative of Board of Governors, SPAV
- One representative of Building and Works Committee
- One representative of the Ministry of HRD, Govt. of India
- Three eminent Architects / Planners / Engineers
- Director of SPAV as Member Secretary

It was also pointed out that at least FOUR out of the above SEVEN should be Architects and one Structural Engineer. After consideration, the BoG accepted these recommendations of the BWC and constituted the Jury Panel as below:

S.No.	Structure of Jury panel as recommended by the BWC	Name of the Member	Remarks
1	One representative of Board of Governors, SPAV	To be nominated by the Chairman, BoG	
2	One representative of Building and Works Committee (BWC)	To be nominated by the Chairman, BWC	
3	One representative of the Ministry of HRD, Govt. of India	To be nominated by the MHRD, Govt. of India	
4,5,6	Three eminent Architects / Planners / Engineers	Prof. EFN Ribeiro, Goa Ar. Anwar Aziz, Hyderabad Ar. Sanjay Mohe, Bangalore Ar. Bimal Patel, Ahmedabad Ar. Dulal Mukherjee, Kolkata Ar. K. Jaisim, Bangalore Ar. Nitin Kilawala, Mumbai Ar. Gayathri, Bangalore	To be approached for consent in the recorded order of preference



7	Director of SPAV as Member Secretary	Prof. (Dr.) Shovan K Saha	Member-Secretary
---	---	---------------------------	------------------

The finalized names will be included in the RFP.

The Director was requested to call a meeting of the jury for approval of the RFP before issuing the RFP. It was also decided that the Jury Members be paid an honorarium of Rs. 10,000/- (Rupees Ten thousand only) each per sitting in addition to TA.

Item # 4	<b>To consider and approve the draft Recruitment Rules (RRs) for Faculty positions in SPAV, as recommended by the Committee constituted for the purpose</b>
----------	---

**Director, SPAV** informed the Members as per the decision of the BoG vide Item No. 3 of the Minutes of the Seventh Meeting of the BoG held on August 04, 2010, Recruitment Rules for Faculty posts of the School were prepared as recommended by the Committee constituted for the purpose and were presented to the BoG in its Eighth meeting held on Nov. 24, 2011.

The Board recommended that the Recruitment Rules be considered by the Committee by co-opting experts from SPA., Delhi and SPA., Bhopal showing comparison of the recommended norms by the UGC, MHRD as applicable and presented to the Board.

Accordingly, Recruitment Rules (RRs) for Faculty posts in SPAV are prepared and presented as Annexure - V for consideration and approval of the Members of the BoG in the current meeting.

The BoG examined the RR's presented in Annexure V and approved these subject to the corrections given below. The BoG also requested the Director to send the corrected RR's to the MHRD, for concurrence and it was resolved as follows:

**RESOLUTION NO.: 31**

*The Board unanimously resolved that the Director is authorised to forward the draft RR's with the following corrections to the MHRD for concurrence:*

- i. Posts of Professor, Associate Professor and Assistant Professor in the Department of Architecture for Architecture, Civil Engineering and Fine Arts to be shown separately.*
- ii. Posts of Professor, Associate Professor and Assistant Professor in the Department of Architecture and Department of Planning to be shown separately.*

Item # 5	<b>To consider and approve the draft Recruitment Rules (RRs) for non-Faculty positions in SPAV, as recommended by the Committee constituted for the purpose</b>
----------	---

**Director, SPAV** informed the Members as per the decision of the BoG vide Item No. 3 of the Minutes of the Seventh Meeting of the BoG held on August 04, 2010, Recruitment Rules for Faculty posts of the School were prepared as recommended by the Committee constituted for the purpose and were presented to the BoG in its Eighth meeting held on Nov. 24, 2011.



The Board recommended that the Recruitment Rules be considered by the Committee by co-opting experts from SPA., Delhi and SPA., Bhopal showing comparison of the recommended norms by the UGC, MHRD as applicable and presented to the Board.

Accordingly, Recruitment Rules (RRs) for non-Faculty posts in SPAV are prepared and presented as Annexure - VI for consideration and approval of the Members of the BoG in the current meeting.

The BoG examined and approved the RRs presented in Annexure VI and also directed the Director to send the corrected RRs to the MHRD, for concurrence.

After elaborate discussions, the Board unanimously resolved as follows:

**RESOLUTION NO.: 32**

*The Board unanimously resolved that the Director is authorised to forward the draft RRs to the MHRD for concurrence.*

<b>Item # 6</b>	<b>To consider and approve the Panel of names for Staff Selection Committees</b>
-----------------	--

Director, SPAV informed the Members that a Panel of names for Staff Selection Committees (for selection of Faculty and non-Faculty posts in SPAV) for consideration and approval.

After detailed discussions, the Board unanimously resolved as follows:

**RESOLUTION NO.: 33**

*The Board unanimously resolved that the selection Committees for various Faculty and non-Faculty posts shall be as follows:*

**I. FACULTY POSTS**

**1. Professor of Architecture, Department of Architecture**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Expert from Academics	a) Prof. Ram Sharma, Chairman, Executive Council, S.P.A., New Delhi  b) Prof. K.B. Jain, C.E.P.T. University, Ahmedabad  c) Prof. Uttam K. Banerjee, IIT., Kharagpur	One expert to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.



		<p>d) Prof. (Dr.) K.S. Anantakrishna, Director, School of Architecture, R.V.C.E., Bangalore</p> <p>e) Prof. Rajiv Mishra, Principal, J.J. College of Architecture, Mumbai</p> <p>f) Prof. (Dr.) P. Padmavathi, Vice Chancellor, JNA&amp;FAU., Hyderabad</p> <p>g) Prof. S.K. Haldar, B.E. College, Shibpur, W.B</p>	
5	Expert from Profession	<p>a) Ar. Bimal Patel, Ahmedabad</p> <p>b) Ar. K. Jaisim, Bangalore</p> <p>c) Ar. Abhimanyu Dalal, New Delhi</p> <p>d) Ar. Sirish Malpani, New Delhi</p> <p>e) Ar. Rahul Mehrotra, Mumbai</p>	Any One expert to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.
6	Representative of the Minorities (OBC/SC/ST)		To be selected by the Director, SPAV

**2. Associate Professor and Assistant Professor, Department of Architecture**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Expert from Academics	<p>a) Prof. Bhagath, CCA., Chandigarh</p> <p>b) Prof. Kavita Daryani Rao School of Planning and Architecture, JNA&amp;FAU., Hyderabad</p> <p>c) Prof. Ravi Anand Kamal, School of Planning and Architecture, JNA&amp;FAU., Hyderabad</p> <p>d) Prof. Iyer, IIT., New Delhi (for Structures post)</p> <p>e) Prof. K. Guru Prasad, Head, Dept. of Architecture, U.V.C.E.,</p>	One expert in each discipline (Architecture, Structures and Graphics) to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.

		<p>Bangalore University, Bangalore</p> <p>f) Prof. Aditya Bandyopadhyay, B.E. College, Shibpur, W.B</p> <p>g) Prof. Geetha, College of Fine Arts, JNA&amp;FAU., Hyderabad (for Graphics post)</p> <p>h) Prof. M.C Mohan, NIFT., Bangalore (for Graphics post)</p>	
5	Expert from Profession	<p>a) Ar. Abhijit Ray, New Delhi</p> <p>b) Ar. Mili Mazumdar, TERI</p> <p>c) Sri Uday Palnitkar (for Graphics post)</p> <p>d) Sri Lakshma Gowd (for Graphics post)</p> <p>e) Ar. Pradeep Sachdeva, New Delhi</p> <p>f) Ar. C. N. Raghavendra Rao, Chennai</p> <p>i) Sri G.V.N Sastry (for Structures post)</p> <p>j) Sri Sunil Tyagi (for Structures post)</p> <p>k) Sri Yoganand (for Structures post)</p> <p>l) Prof. O.P Bawane, Dean, School of Architecture, R.V.C.E., Bangalore</p>	<p>One expert in each discipline (Architecture, Structures and Graphics) to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.</p>
6	Representative of the Minorities (OBC/SC/ST)		To be selected by the Director, SPAV



**3. Associate Professor and Assistant Professor, Department of Planning**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Planning	Prof. (Dr.) Seshu V Musunuri	
4	Expert from Academics	a) Sri A.N Sachithanandan, Chennai b) Prof. Utpal Sharma, C.E.P.T., Ahmedabad c) Prof. Narayan Sastry d) Prof. S.P. Sekhar e) Prof. Y. Kulkarni, IIT., Roorkee	One expert in each discipline (Architecture, Structures and Graphics) to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.
5	Expert from Profession	a) Sri A.K. Jain (Retd.), D.D.A., New Delhi b) Sri B.K. Pathak (Retd.), M.M.R.D.A., Mumbai c) Sri Chetan Vaidya, Director, N.I.U.A., New Delhi d) Sri Bhaskar Rao, Bangalore e) Smt. Uma Adusumalli, M.M.R.D.A., Mumbai	One expert in each discipline (Architecture, Structures and Graphics) to be selected by the Director, SPAV according to the given order of preference after obtaining his/ her consent.
6	Representative of the Minorities (OBC/SC/ST)		To be selected by the Director, SPAV

**II. NON-FACULTY POSTS**

**1. Group-A Posts (Registrar, Deputy Registrar and Assistant Registrar)**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Head, Department of Planning	Prof. (Dr.) Seshu V Musunuri	
5	External Administrative Expert (from other than Academic Institutions/Universities)	a) Maj. B.V. Ram Kumar, Director, Administration, NIUPH., Hyderabad	One expert to be selected by the Director, SPAV according to the given order of

		b) Mr. Kamal Vardhan <sup>I.A.S.</sup> , Chairman, Tobacco Board, Guntur	preference after obtaining his/ her consent.
6	External Administrative Expert (from Academic Institutions/Universities)	Registrar of any other University	To be selected by the Director, SPAV
7	Representative of the Minorities (OBC/SC/ST)		

**2. Group-A Posts (Librarian, Deputy Librarian and Asst. Librarian)**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Head, Department of Planning	Prof. (Dr.) Seshu V Musunuri	
5	External Expert (from other than Academic Institutions/Universities)		To be selected by the Director, SPAV
6	External Administrative Experts (from Academic Institutions/Universities)	Librarian of any other University	
7	Representative of the Minorities (OBC/SC/ST)		

**3. Group-B Posts (Section Officer, Junior Supdt., Multi Skill Asst., Personal Asst.)**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Head, Department of Planning	Prof. (Dr.) Seshu V Musunuri	
5	External Administrative Experts (from any similar undertaking)		To be selected by the Director, SPAV
6	External Administrative Experts (from Academic Institutions/Universities)	Registrar of any other University	
7	Representative of the Minorities (OBC/SC/ST)		

**4. Group-A & Group-B (Technical/Civil/Electrical)**

S.No.	Structure of the Panel	Name of the Member	Remarks
1	Chairman	Prof. (Dr.) Shovan K Saha	Director, SPAV
2	Nominee of the BoG of SPAV	(To be nominated)	By the Chairman, BoG
3	Head, Department of Architecture	Prof. (Dr.) Ramesh Srikonda	
4	Head, Department of Planning	Prof. (Dr.) Seshu V Musunuri	
5	Domain Expert (from relevant field)		
6	Technical Expert (of Multi-disciplinary expertise)	Registrar of any other University	To be selected by the Director, SPAV
7	Representative of the Minorities (OBC/SC/ST)		

<b>Item # 7</b>	<b>To consider and approve the Terms of Reference and revised rates of remuneration for the Visiting Faculty members engaged by SPAV</b>
-----------------	--

**Director, SPAV** informed the Members that since the inception of the School at Vijayawada, Visiting Faculty have been brought from various parts of the country on a need basis to bridge the gap in the Faculty and also to provide varied and wider exposure from across the nation to the students, both from the academic and professional points of view.

Based on the then rules in force in SPA Delhi, certain basic terms of reference were adopted by the School for the Visiting Faculty. Accordingly, the Visiting Faculty members are being paid Rs. 600/- and Rs. 400/- for teaching Theory and Studio subjects. Keeping in view of the emerging structure of academic programmes and the experience gained over the past two and half years, a comprehensive set of Terms of Reference for Visiting Faculty have been prepared. Further, in order to encourage the senior academic and practicing professionals and to motivate them to come up to Vijayawada, which requires longer time commitment, significant and substantial amount of remuneration needs to be given. Keeping in view of the experience, three sets of rates of remuneration have been proposed while retaining the present basic rates (as one of the three sets of rates). The Draft Terms of Reference along with the proposed revised rates of remuneration for Visiting Faculty (and the approved rates of remuneration adopted by SPA., New Delhi, for kind reference) were presented vide Item No. 4 of the Agenda of Third Meeting of the Finance Committee held on 09.02.2011 at New Delhi for favour of consideration of the Members.

After detailed discussions, the Committee recommended that the rates of remuneration adopted by SPA, New Delhi from time to time may be followed by SPAV by duly reporting to the BoG. Accordingly, Terms of Reference and rates of remuneration adopted by SPA, New Delhi are presented in **Annexure – VII** for favour of consideration of the Members.

While informing the BoG about the revised rates of remuneration for Visiting Faculty, the Director also informed that fees for External Jury members invited for various viva-voce examinations, may be revised to Rs5000/- per jury from the current rate of Rs1000/-, as is the practice in SPA Delhi.



After elaborate discussions, the Board unanimously resolved as follows:

**RESOLUTION NO.: 34**

*The Board Unanimously resolved that the revised rates of remuneration for the Visiting Faculty members engaged by SPAV is hereby approved, with the content on the Header row of Column III and Column IV of the Table under Item 19 of the said ToR (as presented in Annexure – VII) re-written as “For Visiting Faculty with an experience of more than 20 years” and “For Visiting Faculty with an experience between 10-20 years” respectively. Also, the Note of S.P.A., New Delhi (as presented in Annexure – VII) bearing Ref. No. F.PA-D/05/D/SPA dt. 13<sup>th</sup> September 2010 is also approved for adoption of payable Daily Allowance for Visiting Faculty on Educational Tours. It is further resolved that the fees for an External Jury member invited for viva-voce examination be revised from Rs1000/- per day to Rs 5000/- per jury.*

Item # 8	To report the submission of Annual Accounts to MHRD and Pr. A.G, for the 2009-10 F.Y (for the year ending March 31, 2010) and completion of Audit Inspection for the 2009-10 F.Y
----------	--

Director, SPAV informed the Members that the Annual Accounts for F.Y. 2009-10 (ending March 31, 2010) dt. December 15, 2010 as submitted to the MHRD-GoI and the Pr. A.G. Hyderabad, A.P., was reported vide Item No. 8 of the Agenda of the Third Meeting of the Finance Committee held on 09.02.2011 at New Delhi. Director, SPAV further informed the Members that the Audit inspection for the F.Y. 2009-10 was conducted during Jan. 21 – Feb. 02, 2011 and was completed on Feb. 02, 2011. The comprehensive Audit report and Audit Certificate are expected to be received within a period of about two months.

The Finance Committee took note of the above and requested that the Audit Certificate may be submitted to the MHRD upon receiving the same from the Pr. AG, Hyderabad, A.P., India.

The Annual Accounts for F.Y. 2009-10 (ending March 31, 2010) dt. December 15, 2010 as submitted to the MHRD-GoI and the Pr. A.G. Hyderabad, A.P., is presented in Annexure – VIII for favour of information of the Members.

*After elaborate discussions, the Board requested Director, SPAV to present the same for ratification along with the Annual Report for the year 2009-10 in the next meeting of the BoG.*

**Any other item**

With the permission of the Chair, the following items were considered

**Staff Structure:** As decided during discussion on item No.11 of ATR, Director referred to the discussions during the Eighth meeting of the BoG held on 24-11-2010. The Member representing MHRD, Govt. of India clarified that as such, the Staff Structure of SPAV may be as per given norm of 1:1.1::number of faculty member: number of non-teaching staff (inclusive of class III and IV) and a separate staff structure is not necessary. The members



unanimously agreed to this point of view and decided that SPAV need not proceed with the exercise of convening meetings of the Committee etc. to evolve a Staff Structure for SPAV.

The BoG requested the Director to evolve a reasonable composition of all categories of non-teaching staff according to the felt need of SPAV.

- ii) **Registrar's post as a tenure position:** While discussing the RRs for non-teaching positions, the suitability of the Registrar's post as a regular position was discussed in detail. It was suggested that the Registrar's post may be converted to a tenure post having a tenure of not more than FIVE years. The Members unanimously agreed to the suggestion.

**RESOLUTION No.35:** *The Board unanimously resolved that the position of the Registrar, School of Planning and Architecture, Vijayawada be a tenure post having a tenure of not more than FIVE years, instead of a regular post.*

As there was no other item the meeting ended with thanks to the Chair.

A handwritten signature in black ink, followed by the date "7.4.11" written in a similar style.